



Relax Puglia Limited Rental Booking Terms and Conditions

Relax Puglia Limited supplies selected accommodations and exclusive concierge services on behalf of owners of properties in the Puglia region of Italy. Each of the properties are inspected by Relax Puglia Limited staff periodically throughout the year to ensure standards are maintained, if not managed directly by them.

In proceeding with our booking conditions, you agree to accept those conditions. We ask you to read them carefully. Nothing in these Booking Conditions affects your normal statutory rights.

1. Making your booking and paying the initial deposit

Initially you will complete a booking form providing us with details of the group you are travelling with, contact details, ages of any children and specifics or requirements that affect your stay with us, for example if you need a baby cot or a highchair. The booking form will also demonstrate the dates on when or how the rental payments and security deposit are to be made. You, as the main contact, will also confirm that you are 18 years old or above and that you are authorised to use the information supplied by the other members of the group.

When you book the property with us and have returned the completed and signed initial Booking Form, you then need to send the Initial 30% Deposit of the total rental fee to the specified bank account detailed in your booking form on or before the date stipulated.

You can pay through STRIPE credit card system which incurs however additional charges which are collected by STRIPE or you can pay by bank transfer directly to Relax Puglia Limited business account in Euro for no extra cost. Any bank charges attributed to the transfer, for either the rental or damage deposit, must be borne by you, the consumer, these are not refundable. All details are specified on the booking form, but feel free to ask any questions should it not be clear.

IMPORTANT Please note that the Initial Deposit is only refundable if you cancel your booking within seven days of receiving our written and signed confirmation of your booking.

Your booking is made as a customer for the purpose of a holiday, and you acknowledge that no liability can be accepted for any business losses howsoever suffered or incurred by you.

We will hold the dates selected for a further 7 days once they have been confirmed and the booking form, signed by us, has been sent to us. The contract between us is only fully formed however when we have received both the deposit and the signed booking form. The booking is subject to these terms and conditions. Please advise us early if you need more time to complete both steps.

You should carefully check the details of the booking form and inform us immediately of any errors or omissions in order that they be rectified. Any changes that are required after making the booking will be assessed on its merits.

2. Paying for your 2nd instalment and security deposit

You are required to send to us the second instalment for the balance of the Rental price prior to your Arrival Date as set out in the booking form through your chosen method of payment. Should you fail to make a payment due to us in full and on time, in the first instance, we ask that you contact us immediately to advise us if you are having difficulties making the payment or if you need more time. Otherwise, in the absence of the second installment, Relax Puglia Limited reserves the right to cancel your booking.



RELAX PUGLIA LIMITED RENTAL BOOKING TERMS AND CONDITIONS & TRAVEL INFORMATION

A security deposit is required, unless otherwise stated on the booking form, with the 2nd installment or within 4 working days of your arrival at the property and is to be applied against replacement of the property furnishings, fixtures and fittings or exceptional cleaning that may be required if the property is not left in the state in which it was found.

The security deposit is returned to you within 72 hours of your departure subject to any damages. In such case that damages are found on check out, a report will be made to the property owner, and the deposit will be held until costs related to the damage can be assessed. If the damages incurred are over and above the damage deposit, the customer will be required to cover the total. The deposit will be released within 7 days, less costs, to make repairs or replace damaged items if all related costs have been acquired.

Please provide us with correct and complete bank account details in order that we may return your security deposit without unnecessary delays on your departure (less, relative costs for any damages, if applicable). We will not be responsible for exceptional charges, commissions or related costs, charged by the bank due to information supplied being incorrect or incomplete at the time of check out.

3. If you cancel or amend your booking

If you need to cancel or amend your booking you must send us an email or communicate by telephone any modification or cancellation as soon as possible.

You will also be required to confirm your cancellation or modification in writing to the addresses shown on our booking form. A cancellation will not take place until we receive written confirmation from you, and it has been acknowledged by us.

Should you cancel your booking within ten days of receiving our written confirmation for a valid and credible reason, documented with a letter from a Doctor for example and we are satisfied that your cancellation is justified, we will refund the initial deposit to you less an administration fee of €100. After such period, should you cancel your booking more than four weeks prior to the Arrival Date, we will retain the Initial Deposit, and your holiday rental booking will be deemed cancelled.

If we have also received the second installment, the final rental balance, four weeks prior to your arrival as required by the agreement and thereafter you then cancel; we reserve the right to retain 100% of the rental cost. In these circumstances we will only refund the second installment ie. 70% (less any costs incurred to find an alternative booking) to you, if, we are able to secure an alternative booking for the Property at the same selling price it was sold to you.

If any member of the group withdraws from the holiday, we will require written confirmation prior to your arrival and before check-in. Please note also requirements under Point 11, applicable to all group members travelling.

4. If we cancel or amend your booking

We would not expect to have to make any changes to your booking, but sometimes problems occur, and we do have to make alterations or, very occasionally, cancel bookings.

If this does happen, we will contact you as soon as is reasonably practical and inform you of the cancellation or the change to your booking and, if it is necessary to cancel your booking, we will refund the balance of any money you have paid us.



RELAX PUGLIA LIMITED RENTAL BOOKING TERMS AND CONDITIONS & TRAVEL INFORMATION

Relax Puglia Limited reserves the right to modify prices on the website from time to time, for example if corrections are required as errors may occur, or the changes may be made at the owner's request or due to market changes in the exchange rate or due to unsold weeks that need to be modified.

5. Force Majeure

Compensation will not be payable if we are forced to cancel or make changes to your booking because of circumstances beyond our control. We are not liable to you for compensation in such cases of where the supplier of services could not be provided, even with all due care and attention taken, that could not be foreseen or avoided. These include, but are not limited by, war, threat of war, civil strife, riot, any labour dispute but not limited to strikes and industrial action, terrorist activity and consequences of or threat of terrorist activity, acts of God, natural or nuclear disasters, earthquakes or volcanic explosions, fire or explosion, chemical or biological disaster and adverse weather conditions, sea, sun, ice or bodies of water adverse conditions, epidemics and pandemics, collapse of building structures or similar events outside our or the supplier's control.

In the event of a Force Majeure resulting in you having to prolong your stay at the accommodation, beyond the length of the booking period stipulated in the agreement, we will consult the owners of the property for a pro rata rate to be applied to the extended time in the accommodation. In such event we or our suppliers are not obliged to pay any compensation for the prolonged stay nor are they in any way in breach of their contract nor liable if they are unable to extend the stay due to Force Majeure.

In all cases we advise you to take the necessary travel insurance cover required that would cover you, your group and members travelling with you, during your holiday period and in cases of force majeure, that would affect your travel arrangements.

6. Your accommodation

You can arrive at your accommodation after 4pm on the Arrival Date of your holiday and you must leave by 10 am on the Departure Date. Exceptions may be considered depending on the arrival and departure of other incoming and outgoing holidaymakers.

Once an appointment has been booked, to be agreed prior to your arrival, to enter the accommodation or meet at the appointed meeting place and you should decide to delay your arrival or be delayed for any reason, please contact the person on your booking form without delay. New arrangements will be made to accommodate your delay. Delays which cause a late arrival or pre-determined arrivals which surpass the hour of 7pm will be charged as an extra late arrival charge of €100.00, payable at check – in.

7. Holiday Insurance

Holiday insurance is the responsibility of you and the members in your group with whom you are travelling with. Relax Puglia Limited accepts no responsibility for loss, damage, personal injury or the cost of medical care or treatment. In such case that you require medical attention during your holiday and need a translator or assistance, please contact the person on your booking agreement at the earliest opportunity.



8. Your obligations

We ask that all damages or breakages are reported immediately in order that breakages may be replaced, and damages rectified without delay, with respect to any incoming guests following your departure.

You agree to comply with the Regulations as stated in the Property guide and any other regulations reasonably made from time to time and ensure that they are observed by all members of your party.

You agree to keep and leave the Property and the furnishings, kitchen equipment, crockery, glasses, clean and in good condition. The property will be cleaned, and all towels and linen will be washed on your departure. All rubbish must be disposed of before your departure in the manner which is indicated in your Property Guide or instructions as provided on entry to the property.

You agree not to cause any damage to the walls, doors or windows of the Property nor to do anything that may be reasonably considered to cause a nuisance or annoyance to us or to any other occupier of adjoining or neighbouring properties.

We request that noise levels are kept to a minimum after midnight.

You agree not to cause any damage to the pool, surroundings or furniture nor stain furniture or accessories with the use of sun creams and lotions.

You agree to take all necessary steps to safeguard your personal property and to use the alarm systems in place at the property, if applicable. No liability to you is accepted in respect of damage to or loss of such property, except where the damage or loss is caused by our negligence.

You agree to take full responsibility for the children in your care and ensure their safety at all times; especially in the vicinity of the pool, dry stone walling or on roof tops where accessible or where there are plants such as cacti that may be deemed dangerous.

You agree to ensure that each member of your party is covered by comprehensive travel insurance (including cancellation, flight delays, loss of and damage to baggage and other property) and health insurance (including evacuation and repatriation coverage).

You cannot allow more people to stay in the Property than expressly authorised, nor can you significantly change the makeup of the party during your stay in the Property, nor can you take your pet into the Property unless it has been arranged in advance, and it is shown on your confirmation. If you do so, we can refuse to hand over the Property to you or can require you to leave it. We will treat any of these circumstances as a cancellation of the booking by you.

You agree to allow us or any representative of ours access at any reasonable time during your stay for the purpose of essential repairs, pool maintenance, utility deliveries and/or the mid-stay cleaning as applicable. The dates and times will be communicated in advance.

You agree to exercise reasonable and polite behaviour towards any staff members or representatives of the owner whilst carrying out their duties. Any behaviour considered unreasonable will require further involvement by the applicable authority.



9. Our liability to you

It is the responsibility of Relax Puglia Limited, to provide accommodation in accordance with the description supplied on making your booking. Relax Puglia takes reasonable care to ensure that the description matches the booked property. Sometimes changes are made to a property by the owner without our knowledge, however, Relax Puglia takes reasonable measures to be informed by the owners that any changes are improvements to the description and not with a negative impact.

Relax Puglia is not a Tour Operator but a supplier of accommodation only. Additional services suggested or organised for you to create a more memorable holiday (for example, boat trips, bike tours, chef-in-house, massage services) are to be paid locally at the pre-agreed price directly to the supplier. Relax Puglia Limited is not liable to compensation in such case that you are not satisfied with the services supplied nor is Relax Puglia responsible for making payments on your behalf. Relax Puglia will assist in making bookings and organising additional services where requested without any liability to them.

10. Complaints

Every effort has been made to ensure that you have an enjoyable and memorable holiday. However, if you have any cause for complaint, it is important that remedial action is taken as soon as possible.

It is essential that you contact us if any problem arises so that it can be speedily resolved. It is often extremely difficult (and sometimes impossible) to resolve problems properly unless we are promptly notified. Discussion of any criticisms or issues whilst you are in residence will usually enable shortcomings to be rectified within a short time period. In particular, complaints of a transient nature (for example, regarding preparation or heating of the Property) cannot possibly be investigated unless registered whilst you are in residence.

TRAVEL INFORMATION – please take necessary care before travelling to ensure you have all documents as required for your journey.

11. Photo ID, Passports & tourist taxes – Required for all guests including children.

The Italian legislation requires that all visitors to Italy are registered with the local police within 24 hours of arrival. They require names, dates of birth, birthplace, passport numbers and details of the length of stay and where they are staying. We therefore kindly request that all guests supply a copy of their passport 2 weeks prior to their arrival in order that the welcoming staff may register the required information within the stated timescale at the police station. Without such information made available in good time as requested, the obligation to the police will be your responsibility only.

The DMS.PUGLIA.IT equally requires the same information for statistical purposes and will therefore be supplied to owners of the properties for treatment as required by law.

Where applicable tourist taxes will be collected on the day of check out and deposited at the relative council. Each council has different pricing and therefore you will be advised of the amount per occupant, if at all, in your agreement with Relax Puglia Limited. The amount paid is a daily tax therefore is calculated by the number of days each guest occupies the property. Tourist taxes are not applicable to children under 12 and not all areas at the time of publication apply a tourist tax.



12. information for UK citizens travelling to the EU

Relax Puglia Limited does not accept any liability nor does it accept liability for any consequential loss there of for consumers who are unaware of their travel requirements from the 1st of January 2021.

Consult online guidance from abta.com or gov.uk before travelling to the EU.

Passports – You need to have at least 6 months on an adult or child passport to travel to Italy from The UK as of the 1st of January 2021, and less than 10 years old.

Visas – UK citizens will not require short stay visas for leisure travel of up to 90 days in any 180-day period.

EES/ETIAS – A European Travel Information and Authorisation System (akin to the US ESTA) is planned to be introduced, for travel to EU member states. For updates consult website <https://travel-europe.europa.eu/>

Border Checks – UK citizens will not be able to use the EEA/EU passport / customs channels at EU airports / ports. Evidence of passport validity, purpose of travel, return or onward tickets and sufficient funds for the duration of the stay, may be required.

Driving – If taking a UK registered car to the EU, existing car insurance arrangements may be extended to include driving in the EU, but a physical Green Card will need to be obtained from the insurer (at a cost – allow at least 1 month to obtain). A GB sticker will also be required unless the registration plate displays GB/UK.

If you have a paper license you may need an IDP International Driving Permit. These are available from the Post Office. Paper licenses are being replaced in the future by digital cards, which may serve as ID whilst travelling in the UK, but will not be an acceptable proof of identity whilst travelling in Italy.

Health – Any current European Health Insurance Cards (EHICs) will continue to be valid for travel to the EU. On expiry of the EHIC, travellers to the EU will be able to apply for a UK Global Health insurance Card, (GHIC), for similar health care.

Tax Free Shopping – Duty free shopping will be available. VAT refunds may also be obtained on certain goods bought in the EU with the correct documentation supplied on application.

Mobile Roaming Fees – UK mobile operators will be able to charge roaming fees from the 1st of January 2021. Consult your provider before leaving the country of origin.

13. Schengen Countries and Controls in the EU

You may be subject to on-the-spot police checks, especially at internal borders and in border areas (including ports, airports and railway stations) in the EU and Schengen countries. These checks could include an ID check. You are obliged to carry ID papers and documents in Italy when driving and travelling in the territory. Driving licenses are not considered as ID and you may consequently be refused as proof of identity. Therefore, it is highly recommended that you travel with your ID or passport and your driver's license if driving. Without such, you may be subject to penalties.



Documents for Travel

If you are an EU national, you have the right to travel freely in the 27 EU countries carrying either a valid passport or national identity card (ID card). Your travel document must be valid on the day of travel. Children and minors must have their own passport or ID card.

If you are travelling with non-EU family members check the specific rules that apply to them. <https://travel-europe.europa.eu>

When do you need to show your passport or ID card?

Normally, if you are an EU national, when crossing the internal borders of the Schengen area, you do not need to show your passport or ID. However, there may be temporary border controls in extraordinary circumstances, for example, in case of a threat to public safety or national security. In such case you will be required to show a passport or ID card.
